

Volunteer Application Form

June 28 – 30, 2013

Pier 8

Hamilton, ON

All volunteers must register prior to Saturday June 1, 2013 by completing this application. Once reviewed, you will be contacted with the information for our Training/Orientation session. All volunteers must attend a mandatory orientation session held TBD.

| | | | | | |
|--|--------------|----------------------|----------|-------------|---------------------------|
| Name | | | | | |
| Address | | City | Prov | Postal Code | |
| Daytime Phone () | | Evening Phone () | | | |
| Email | T-Shirt Size | S | M | L | X-Large 2XL |
| Emergency Contact: Name: | | Phone: | | | |
| Parent/Guardian (for volunteers under 18) Name: | | Phone: | | | |

Volunteer Information

PLEASE NOTE: TALL SHIPS® Hamilton is an outdoor, all-weather event. Volunteers will be required to verbally communicate, stand and/or walk for entire shift. All volunteers must be available for a minimum of TWO shifts; shifts will be up to 4 hours each. Must be 16 years of age or older to participate in the volunteer opportunities. Please indicate with an 'X' when you are available.

| SHIFT | Friday June 28, 2013 |
|--------------------|----------------------|
| 9:00 am – 12:00 pm | |
| 12:00 pm – 6:00 pm | |
| 6:00 pm – 11:30 pm | |
| Any Needed Shift | |

| SHIFT | Saturday June 29, 2013 |
|-------------------|------------------------|
| 9:00 am – 1:00 pm | |
| 1:00 pm – 5:00 pm | |
| 5:00 pm – 9:00 pm | |
| Any Needed Shift | |

| SHIFT | Sunday June 30, 2013 |
|-------------------|----------------------|
| 9:00 am – 1:00 pm | |
| 1:00 pm – 5:00 pm | |
| 5:00 pm – 9:00 pm | |
| Any Needed Shift | |

☐ I am a student and will provide an authorized form from my school that will require a TALL SHIPS® Hamilton supervisor to sign for the hours I volunteered. This will include the hours I volunteer for the event weekend, and the mandatory orientation session.

Please indicate whether you prefer to be contacted by phone or by email:

- ☐ Phone
☐ Email

1st Volunteer Position Choice _____

2nd Volunteer Position Choice _____

3rd Volunteer Position Choice _____

Return your completed form to Jennifer Paquette, Events Coordinator, Tourism and Culture Division at

Fax: 905.540.5511 Email: 1812@hamilton.ca or by mail:

TALL SHIPS® Hamilton, Tourism and Culture Division, Lister Building, P.O. Box 2040, Hamilton, ON L8P 4Y5

All information collected on behalf of TALL SHIPS® Hamilton will remain confidential and be used for contact and recognition purposes only.

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Volunteer Job Descriptions TALL SHIPS® Hamilton

Activities Assistants:

As a TALL SHIPS® Hamilton Activities Assistant, you are responsible, confident, and self-motivated individual that is capable of working in a fast paced, team-based environment. Your role is to assist with arts, craft, historical, nautical and all ages activities during the TALL SHIPS® Hamilton event.

“Ask Me” Event Ambassadors:

As a TALL SHIPS® Hamilton “Ask Me” Event Ambassador will highlight TALL SHIPS® Hamilton activities to the general public throughout the Hamilton Waterfront location. Your role will include assisting the public with directional and attractions information about Hamilton.

Crowd Controllers:

As a TALL SHIPS® Hamilton Crowd Control volunteer you are responsible for controlling ship lines and assisting patrons on and off the ship. Volunteers are dockside or on the ships assisting with the gangways.

Ticket & Passport Stampers:

As a TALL SHIPS® Hamilton Ticket & Passport Stamper you are responsible to ensure that customers have proper ticket/identification to enter ship deck tours and tall ships harbor cruises. You will stamp visit boarding passes with a stamp for each ship.

Relief Volunteers:

As a TALL SHIPS® Hamilton Relief Volunteer you will be responsible to provide breaks to volunteers, serves as runner and you may be required to assist other positions.

Hospitality Volunteers:

As a TALL SHIPS® Hamilton Hospitality Volunteer you will be responsible to assist with events for ships’ crews and trainees.

Transportation Drivers:

As a TALL SHIPS® Hamilton Transportation Driver you are responsible for the pick up and delivery of items accompanied by the Ship Captains and Crew Members. Your role will require an above average knowledge of Hamilton.
Must have a valid Class G license.

Site Crews:

As a TALL SHIPS® Hamilton Site Crew you will be responsible for assisting with event set up and take down. Your role will consist of setting up tables, chairs, stage, vendor tents and signage.

1812@hamilton.ca