

Ticket & Passport Stampers, Crowd Controllers and Relief

TALL SHIPS® Hamilton June 28 - June 30, 2013

#### **Tourism and Culture Event Leads**

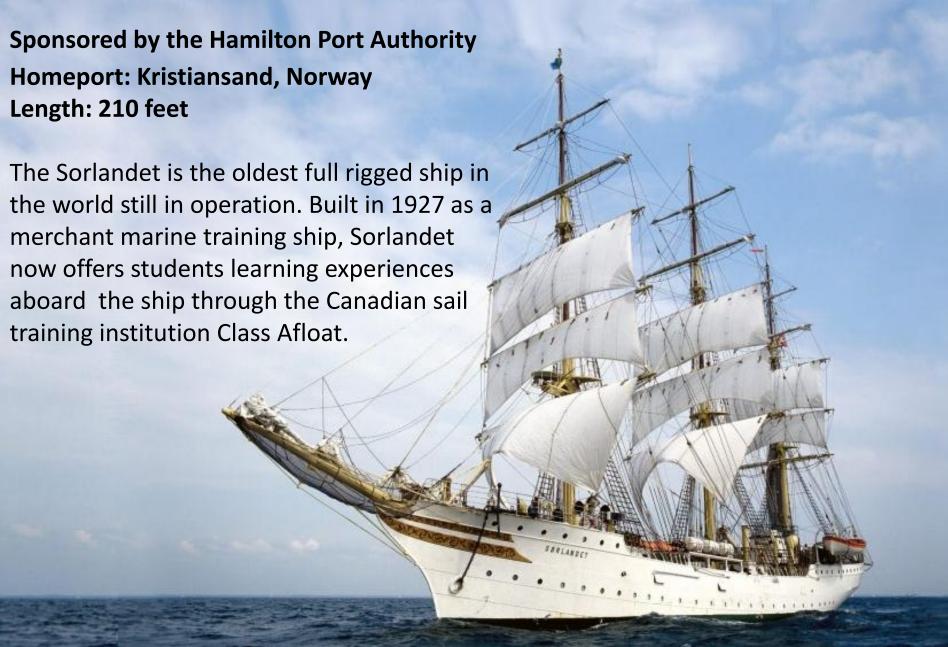
• Pam Mulholland - On Water Programming, Event Logistics (e.g. parking, security, transit, box offices)

• Jen Anisef - On Land Programming & Waterfront Stage

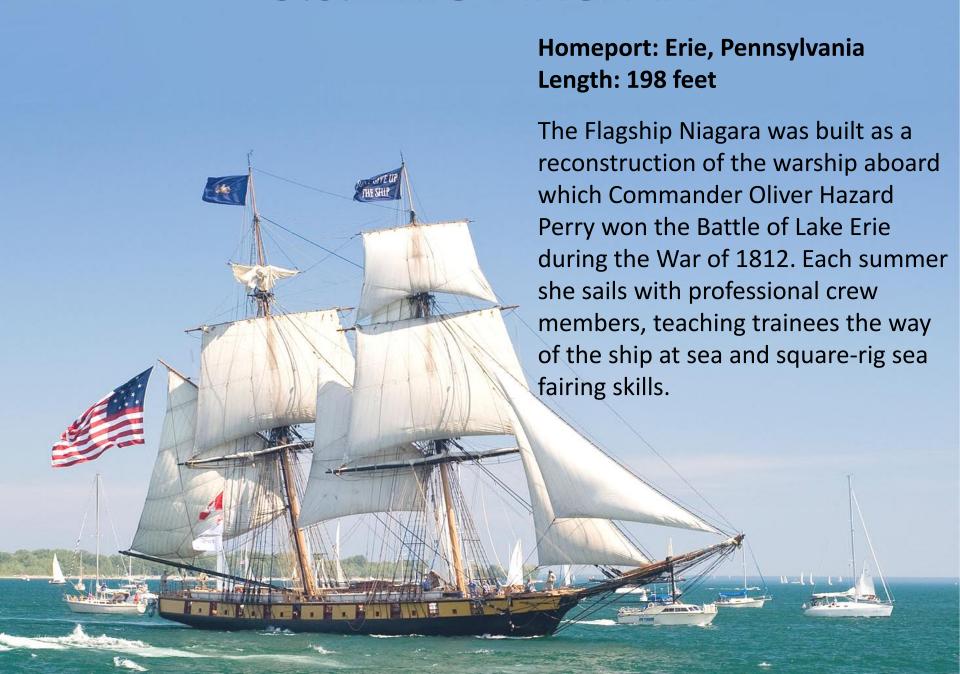
• Jennifer Paquette - Volunteer Program & Hospitality



#### **Visiting Tall Ships: SORLANDET**

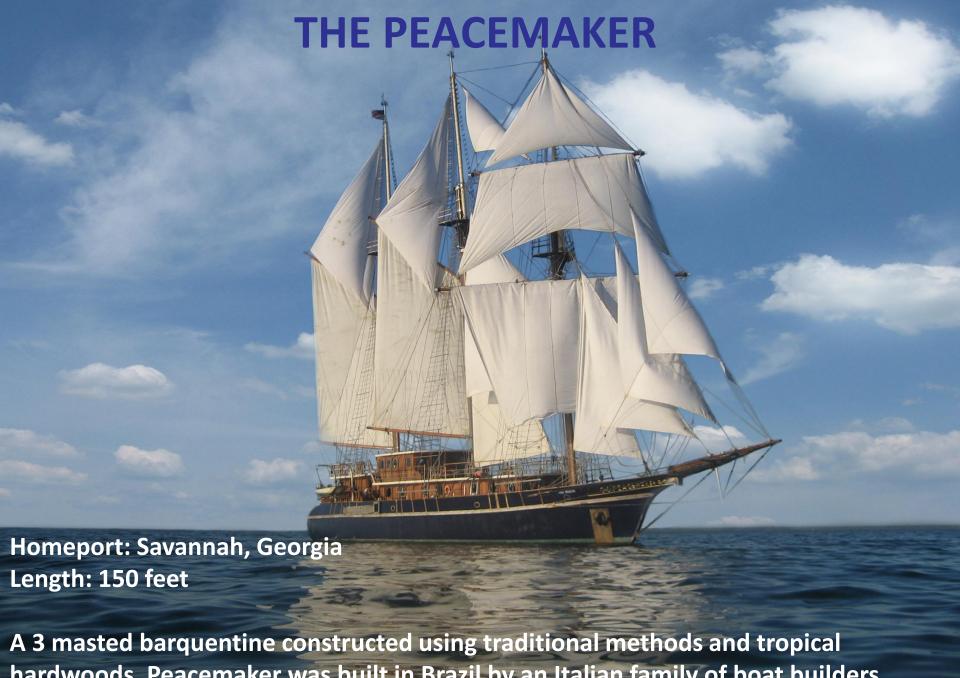


#### **U.S. BRIG NIAGARA**









hardwoods, Peacemaker was built in Brazil by an Italian family of boat builders.

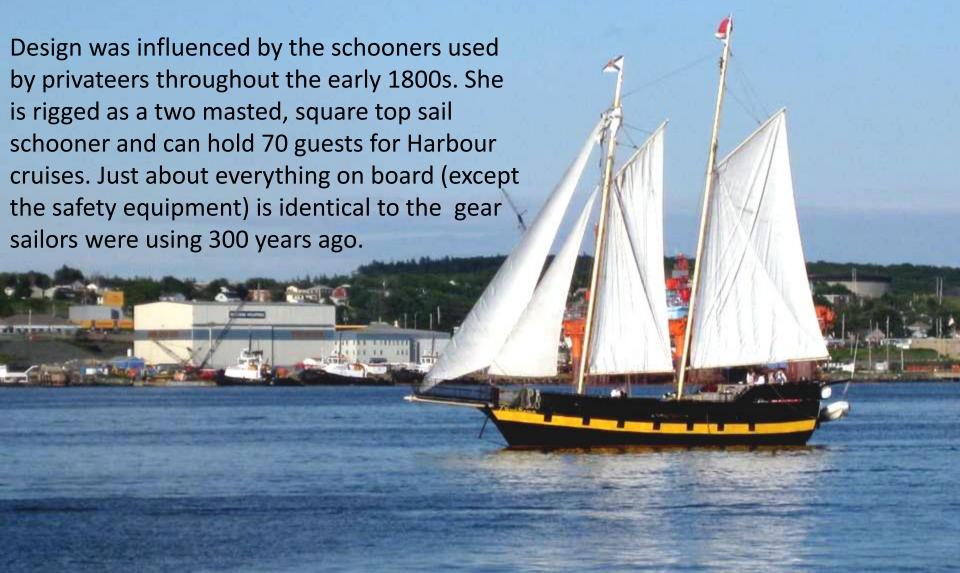
Today her vision is to be a sea-going representation of the life of peace and unity.

#### **LIANA'S RANSOM**

**Sponsored by Parrish and Heimbecker Ltd.** 

Homeport: Halifax, Nova Scotia

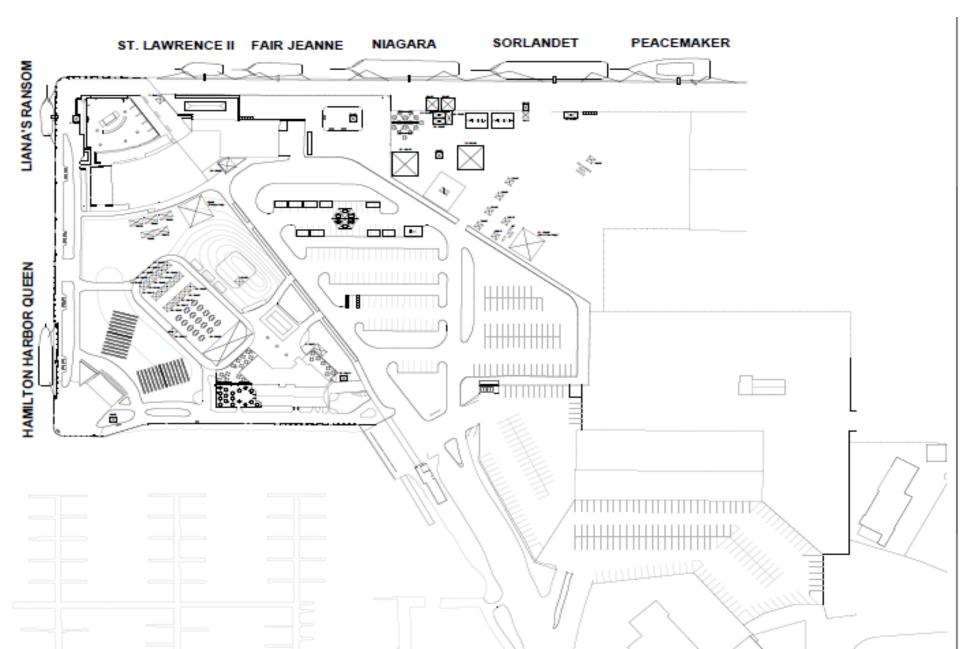
Length: 85 feet



#### **Schedule of Events**

Friday June 28	Event	LOCATION
9:30 am; 11:30 am; 1:00 pm;	Liana's Ransom Harbour Cruises	Pier 8, Hamilton Harbour
7:00 pm		
11:00 am; 1:00 pm; 3:00 pm;	Hamilton Harbour Queen Cruises	Pier 8, Hamilton Harbour
5:00 pm		
12:00 pm	Food, Beverage and Craft Vendors Open	Pier 8
2:00 pm - 4:00 pm	Parade of Sail – Fully Narrated at Pier 8	Viewing Areas: Pier 8, Bayfront & Pier 4 Parks, York Blvd Bridge, La Salle Marina
4:00 pm - 6:00 pm	Free Live Music	Waterfront Stage - Pier 8
6:00 pm - 6:30 pm	Opening Ceremony	Waterfront Stage – Pier 8
7:00 pm - 11:00 pm	Free Live Music	Waterfront Stage – Pier 8
Saturday June 29	Event	LOCATION
10:00 am - 5:00 pm	Deck Tours	US Brig Niagara, Sorlandet, The Peacemarker, Fair Jeanne & St. Lawrence II
10:00 am - 6:00 pm	Free On Land Programming	Family Zone, Craft Fair and Naval Re-enactor Encampment, Boat Building Demonstration, Theatre Performances
10:00 am;12:00 pm; 2:00 pm; 4:00 pm; 7:00 pm	Liana's Ransom Harbour Cruises	Pier 8, Hamilton Harbour
10:00 am - 11:00 pm	Food and Beverage Vendors are open	Pier 8
11:00 am; 1:00 pm; 3:00 pm; 5:00 pm	Hamilton Harbour Queen Cruises	Pier 8, Hamilton Harbour
7:00 pm - 11:00 pm	Free Live Music	Waterfront Stage - Pier 8
Sunday June 30	Event	LOCATION
10:00 am - 5:00 pm	Deck Tours	US Brig Niagara, Sorlandet, The Peacemarker, Fair Jeanne & St. Lawrence II
10:00 am - 6:00 pm	Free On Land Programming	Family Zone, Craft Fair and Naval Re-enactor Encampment, Boat Building Demonstrations, Theatre Performances
10:00 am;12:00 pm; 2:00 pm; 4:00 pm; 7:00 pm	Liana's Ransom Harbour Cruises	Pier 8, Hamilton Harbour
11:00 am; 1:00 pm; 3:00 pm; 5:00 pm	Hamilton Harbour Queen Cruises	Pier 8, Hamilton Harbour
10:00 am - 11:00 pm	Food and Beverage Vendors are open	Pier 8
7:00 pm - 11:00 pm	Free Live Music	Waterfront Stage - Pier 8

## Site Map



#### **Parking and Free Public Transit**

There is very limited **Pier 8 PAID Parking** via Dock Service Road and Catherine Street North (by the H.M.C.S. Haida) Pier 4 and Eastwood Park paid parking managed by East Hamilton Optimist Club (estimated 40 volunteers).

**FREE Parking** and a **FREE shuttle** from Bayfront Park to Pier 8. **FREE Parking** at Pier 4 Park. **PAID Parking** and a **FREE shuttle** from Eastwood Park to Pier 8.

#### Schedule - Parking Lot Shuttle between Bayfront, Eastwood Parks and Pier 8:

Friday, June 28 - 1:00 pm to 12:00 am

Saturday, June 29 & Sunday, June 30: 9:00 am to 12:00 am

#### The FREE Waterfront Shuttle from downtown Hamilton runs:

Friday, June 28, Saturday, June 29 and Sunday, June 30: 9:00 am to 12:00 am







#### **Getting to Pier 8? FREE HSR Shuttle**



The FREE Waterfront
Shuttle from downtown
Hamilton runs:

Friday, June 28, Saturday, June 29 and Sunday, June 30: 9:00 am to 12:00 am

#### Parking and Free Parking Lot Shuttle



PAID Parking at Pier 8 (via Dock Service Road and Catherine Street North) and at Eastwood Park.

**FREE Parking** at Bayfront and Pier 4 Parks.

free Parking Lot Shuttle from Bayfront and Eastwood Parks to Pier 8.

#### **On land Security**

- In the case of a medical or other incident, refer the visitor to Hamilton Police Services or EMS and inform your Team Leader immediately.
  - Hamilton Police are the first responders. EMS will be onsite through out the day for medical assistance.
- Hamilton Police Service will be onsite at Discovery Drive and throughout Pier 8
  - Friday, June 28 from 1pm to 7pm; Saturday, June 29 and Sunday, June 30 from 10am to 6pm.
- Intelliguarde Security will be dockside with each of the ships and will be providing overnight onsite security.

#### **Meet Your Team Leaders**

#### Marg MacVinnie – Volunteer Coordinator (lead)

- Russ Perry Head Ship Liaison
  - Ship Liaisons
- Jaime Jagt Programming
  - Hospitality, Activities Assistance, 'Ask Me' Event Ambassadors
- Layla Abdulrahim Ship Assistance
  - Crowd Controllers, Ticket and Passport Stampers, Stroller Area
- Corinne Lye Transportation and Logistics
  - Runners, Site Crews and East Hamilton Optimist Club Liaison
- Bridget Ker Volunteer Services
  - Volunteer Check in and Relief
    - Surveyors and Lady Hamilton Club Liaison



# Ticket and Passport Stampers

- Deck Tours: 10am to 5pm
- Stationed at the bottom of the gangways.
- Only visitors with wristbands are accessing the ships.
- Stamp the appropriate ship page in the Souvenir Passport. (Given at Box Office)
  - First shifts can pick up the stamps at the Volunteer Check-In Tent
- Provide general event information.

# Ship Accessibility and Restrictions

- The ships are not wheelchair accessible.
- No strollers or baby carriages onboard.
  - Strollers and baby carriages can be left in the volunteer monitored drop off location adjacent to ship gangway.
- Proper footwear must be worn:
  - Rubber sole shoes, sneakers, boat shoes, sandals and crocs. No spike heels. Food (including chewing gum) and beverages are not permitted aboard the ships during ship deck tours.



Ship Restrictions for Volunteers
Only Ship Liaisons are allowed onboard the ships

#### **Crowd Control**

- Monitor the ship deck tour lines (dockside)
- Informing the public deck tour wait times.
  - Team Leader will inform Head Ship Liaison who will make a public announcement
- Provide general event and directional information.

#### **Relief Volunteers**

- Volunteer Check-in Tent
  - Providing information to other volunteers in regards to their shift location.
  - Notifying Team Leader of any absences
  - Distributing Shirts and Food Vouchers
- Redirected to various positions to allow for breaks
  - Ticket & Passport Stampers, Crowd Controllers, Hospitality, Activities Assistants, Stroller Area, Event Ambassadors and Surveyors



#### **Arrive for Your Shift**

- Volunteer Check-in Tent (each shift)
  - Given t-shirt, name badge with important contact telephone numbers (first shift only)
- Report to the Your Team Leader

Directed to your shift location

### **Food and Beverage**

- Meal vouchers -1 per day, per person
  - Redeemable at any Pier 8 food vendor and restaurant
- Water
  - All Information Tents will have a cooler filled with water bottles for volunteers to have as needed.
- Volunteer Break Room
  - Between the hours of 9am to 6pm, the Hamilton
     Waterfront Trust Board Room will be offered to
     volunteers as a private space to cool down



### **Don't Forget**

- Wear shorts, capris or khakis
- Comfortable Shoes
- Hat, sunscreen and sunglasses
- Umbrella or rain coat (hopefully not!)
- Limit the amount of personal belongs you bring with you.
- Cash only!

### Thank you!

• Each volunteer will receive one complimentary **Ship Deck Tour Ticket** for Sunday, June 30 to be used either before or after your shift.



# Questions?

